Setting up Panopto in Blackboard

1. Go to the course you would like to setup Panopto in. Under the menu on the left hand side, click on the + button and select Tool Link.

2. In the Add Tool Link box, enter a name for the link (Panopto Classroom Recordings, for example), then find the Panopto Course Tool Application in the Type pulldown. Click on the checkbox Available to Users to make it available to your students in the course. Then Click submit.
3. Click on the link you just made in the left hand menu.

4. Click on the **Configure** button to the right of the course menu.

5. Select the course to add, click **Add**, then click the **Submit** button.

6. If you would like the link to be in a more visible area, you can move the link to a different place within the course menu on the right.